

Estd: 2017



चेबूर कर्नाटका संघा  
CHEMBUR KARNATAKA SANGHA'S

## CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

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### ELECTORAL COMMITTEE

**AIM AND OBJECTIVE:** The aim of the Election Committee is to create awareness among students regarding the importance of voting and to instil a sense of civic responsibility and also to create an engagement among students, encouraging them to exercise their right to vote in election and to shape future of the nation.

#### COMPOSITION:

**Faculty-in- charge:** The Faculty-in- charge of the committee is typically a faculty member or staff member appointed by the college administration. They provide leadership and guidance to the committee, ensuring that its objectives are met effectively.

**Student Representatives:** The committee includes 2 student representatives from various academic years and departments to ensure diverse perspectives and engagement. These representatives play a crucial role in implementing initiatives and communicating with their peers.

**Volunteer Coordinators:** Individuals tasked with recruiting and organizing 2 student volunteers to assist in organizing events, distributing informational materials and facilitating voter registration drives.

#### Procedure:

**Formation of the Committee:** The Election Committee is formed by the college administration or student body, with members appointed or elected based on their interest and commitment to the cause.

**Identifying Objectives:** The committee identifies specific objectives and goals for raising awareness about the importance of voting, considering the needs and interests of the student population.



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**Planning Initiatives:** The committee along with the Legal Aid Committee and Student Council develops a comprehensive plan of action which includes a timeline budget, allocation of responsibilities and to implement various awareness initiatives effectively.

**Implementation:** The committee members work collaboratively to execute planned activities, such as organizing workshops, conducting outreach campaigns, and coordinating voter registration drives.

**Evaluation:** The committee regularly evaluates the effectiveness of its initiatives through feedback from students, attendance at events. Based on this evaluation, adjustments are made to improve future efforts.

**Sustainability:** The committee strives to ensure the sustainability of its efforts by fostering a culture of civic engagement and responsibility among students, establishing partnerships with relevant organizations, and integrating voting awareness into the college curriculum.

**Reporting:** The committee provides regular updates and reports to the college administration, student body, and other stakeholders, highlighting achievements, challenges and recommendations for further action.



A handwritten signature in black ink, appearing to be "D. H. K.", written over a horizontal line.

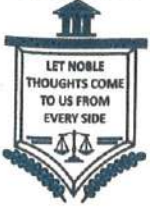
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Date: 09.07.2018

## OFFICE ORDER

As per the regulations "Electoral Committee" has been constituted for the AY 2018-19. The committee shall raise awareness about the significance of voting, conduct educational workshops, panel discussions, debates and collaborate with Legal Aid Committee, student council for effective functioning for Quality Enhancement Initiatives.

SR. NO.	NAME OF THE COMMITTEE MEMBERS	POST
1	Adv. Neha Jagtap	Faculty- in- charge
2	Atithi Abhay	Student Representative
3	Indrajeet Yadav	Student Representative
4	Ashutosh Singh	Volunteer Coordinators
5	Amit Hargude	Volunteer Coordinators

All concerned are requested to take note of the above and approach the Chairman or any of the member(s) of the committee about the grievance, if any, in writing.

The committee should conduct meetings as per requirements and maintain records accordingly.

All concerned are requested to take note and act accordingly.

Faculty-in- charge

CC:-

- 1.All the concerned
2. Office Copy



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### NOTICE

04<sup>th</sup> January 2019

This is to notify all the members of the **Electoral Committee of Chembur Karnataka College of Law** that there is a meeting to be held on 12<sup>th</sup> January 2019 at 11:00 am in the Library.

All members are hereby kindly requested to be present in the meeting and the agenda of the meeting is as follows:

1. To establish Electoral Committee.
2. To discuss the norms and guidelines for the establishment of Electoral Committee.
3. To inform First Year LL. B and BLS LL. B in their orientation programme about the establishment of Electoral Committee.
4. To organise seminars and awareness programmes for students to educate them about their voting rights.
5. To inform students about the General Election to be held from 11<sup>th</sup> to 29<sup>th</sup> April, 2019 in Maharashtra.
6. Any other item with the permission of the Chair.

Faculty-in- charge



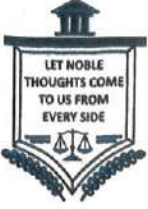
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### Minutes of the Meeting of Electoral Committee held on 12<sup>th</sup> January 2019

The faculty-in-charge welcomed all the members of the committee. She described the role of Electoral Committee and informed everyone that each one has a responsibility to contribute to the cause.

1. It was decided by the chair in consultation with all the members present, that an Electoral Committee be established which will be called as Electoral Literacy Club.
2. Rules, regulations, guidelines, procedure was discussed and finalised by the Faculty-in- charge.
3. Faculty-in- charge stated that the First-Year students should be informed about the committee in their orientation programme.
4. It was emphasized that, in order to create awareness and continue sensitization among the students and locals, some seminar lectures to be organised in collaboration with Legal Aid Committee.
5. It was emphasised that students should be informed and educated about General Election of Lok Sabha to be held from 11<sup>th</sup> April to 29<sup>th</sup> April, 2019.
6. it was resolved that the committee shall meet once a year.
7. The Chairperson conveyed her thanks to the members for attending the meeting.
8. The meeting ended with the vote of thanks to the chair.

Faculty-in- charge

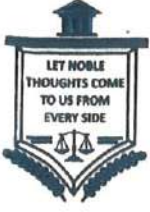


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## Attendance Of Electoral Committee of Chembur Karnataka College of Law Held On 12<sup>th</sup> January 2019

SR. NO.	NAME OF THE COMMITTEE MEMBERS	POST	SIGNATURE
1	Adv. Neha Jagtap	Faculty- in- charge	
2	Atithi Abhay	Student Representative	
3	Indrajeet Yadav	Student Representative	
4	Ashutosh Singh	Volunteer Coordinator	
5	Amit Hargude	Volunteer Coordinator	

Faculty- in- charge



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Date: 06.07.2019

**OFFICE ORDER**

As per the regulations "Electoral Committee" has been constituted for the AY 2019-20. The committee shall raise awareness about the significance of voting, conduct educational workshops, panel discussions, debates and collaborate with Legal Aid Committee, student council for effective functioning for Quality Enhancement Initiatives.

SR. NO.	NAME OF THE COMMITTEE MEMBERS	POST
1	Adv. Neha Jagtap	Faculty- in- charge
2	Atithi Abhay	Student Representative
3	Indrajeet Yadav	Student Representative
4	Ashutosh Singh	Volunteer Coordinators
5	Amit Hargude	Volunteer Coordinators

All concerned are requested to take note of the above and approach the Chairman or any of the member(s) of the committee about the grievance, if any, in writing.

The committee should conduct meetings as per requirements and maintain records accordingly.

All concerned are requested to take note and act accordingly.

Faculty-in- charge

CC:-

- 1.All the concerned
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## NOTICE

6<sup>th</sup> September 2019

This is to notify all the members of the **Electoral Committee of Chembur Karnataka College of Law** that there is a meeting to be held on 14<sup>th</sup> September 2019 at 11:00 am in the Library.

All members are hereby kindly requested to be present in the meeting and the agenda of the meeting is as follows:

1. To inform First Year LL. B and BLS LL. B in their orientation programme about the establishment of Electoral Committee.
2. To organise seminars and awareness programmes for students to educate them about their voting rights.
3. To inform students about the Maharashtra Legislative Assembly election to be held on 21<sup>st</sup> October, 2019.
4. Any other item with the permission of the Chair.

Faculty-in- charge



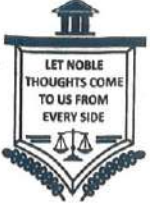
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### Minutes of the Meeting of Electoral Committee held on 14<sup>th</sup> September 2019

The Faculty-in-charge welcomed all the members of the committee. She described the role of Electoral Committee and informed everyone that each one has a responsibility to contribute to the cause.

1. Faculty-in-charge stated that the First-Year students should be informed about the committee in their orientation programme.
2. It was emphasized that, in order to create awareness and continue sensitization among the students and locals, some seminar lectures to be organised in collaboration with Legal Aid Committee.
3. It was emphasised that students should be informed and educated about Maharashtra Legislative Assembly Election to be held on 21<sup>st</sup> October 2019.
4. it was resolved that the committee shall meet once a year.
5. The Chairperson conveyed her thanks to the members for attending the meeting.
6. The meeting ended with the vote of thanks to the chair.

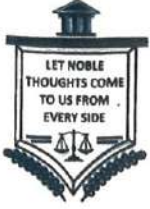
Faculty-in-charge



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## Attendance Of Electoral Committee of Chembur Karnataka College of Law Held On 14<sup>th</sup> September 2019

SR. NO.	NAME OF THE COMMITTEE MEMBERS	POST	SIGNATURE
1	Adv. Neha Jagtap	Faculty- in- charge	
2	Atithi Abhay	Student Representative	
3	Indrajeet Yadav	Student Representative	
4	Ashutosh Singh	Volunteer Coordinator	
5	Amit Hargude	Volunteer Coordinator	

Faculty- in- charge



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Date: 08.07.2022

**OFFICE ORDER**

As per the regulations "Electoral Committee" has been constituted for the AY 2022-23. The committee shall raise awareness about the significance of voting, conduct educational workshops, panel discussions, debates and collaborate with Legal Aid Committee, student council for effective functioning for Quality Enhancement Initiatives.

SR. NO.	NAME OF THE COMMITTEE MEMBERS	POST
1	Dr. Priya Veeresh Prabhu	Faculty- in- charge
2	Ashi Rane	Student Representative
3	Srinivas Kasturi	Student Representative
4	Darshan Gajara	Volunteer Coordinators
5	Reshma Kadam	Volunteer Coordinators

All concerned are requested to take note of the above and approach the Chairman or any of the member(s) of the committee about the grievance, if any, in writing.

The committee should conduct meetings as per requirements and maintain records accordingly.

All concerned are requested to take note and act accordingly.

  
Faculty-in-charge

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## NOTICE

22<sup>nd</sup> July 20 22

This is to notify all the members of the **Electoral Committee of Chembur Karnataka College of Law** that there is a meeting to be held on 30<sup>th</sup> July 2022 at 11:00 am in the Library.

All members are hereby kindly requested to be present in the meeting and the agenda of the meeting is as follows:

1. To inform First Year LL. B and BLS LL. B in their orientation programme about the establishment of Electoral Committee.
2. To organise seminars and awareness programmes for students to educate them about their voting rights.
3. Any other item with the permission of the Chair.

Faculty-in- charge



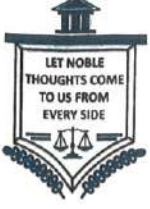
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### Minutes of the Meeting of Electoral Committee held on 30<sup>th</sup> July 2022

The Faculty-in- charge welcomed all the members of the committee. She described the role of Electoral Committee and informed everyone that each one has a responsibility to contribute to the cause.

1. The Faculty-in- charge stated that the First-Year students should be informed about the committee in their orientation programme.
2. It was emphasized that, in order to create awareness and continue sensitization among the students and locals, some seminar lectures to be organised in collaboration with Legal Aid Committee.
3. It was resolved that the committee shall meet once a year.
4. The Chairperson conveyed her thanks to the members for attending the meeting.
5. The meeting ended with the vote of thanks to the chair.

Faculty-in- charge



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Attendance Of Electoral Committee of Chembur Karnataka College of  
Law Held On 30<sup>th</sup> July 2022

SR. NO.	NAME OF THE COMMITTEE MEMBERS	POST	SIGNATURE
1	Dr. Priya Veeresh Prabhu	Faculty- in- charge	
2	Ashi Rane	Student Representative	
3	Srinivas Kasturi	Student Representative	
4	Darshan Gajara	Volunteer Coordinator	
5	Reshma Kadam	Volunteer Coordinator	

Faculty-in- charge



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### NOTICE

12<sup>th</sup> January 2023

This is to notify all the members of the **Electoral Committee of Chembur Karnataka College of Law** that there is a meeting to be held on 21<sup>st</sup> January 2023 at 11:00 am in the Library.

All members are hereby kindly requested to be present in the meeting and the agenda of the meeting is as follows:

1. To inform First Year LL. B and BLS LL. B in their orientation programme about the establishment of Electoral Committee.
2. To organise seminars and awareness programmes for students to educate them about their voting rights.
3. Any other item with the permission of the Chair.

Faculty-in-charge



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2. It was emphasized that, in order to create awareness and continue sensitization among the students and locals, some seminar lectures to be organised in collaboration with Legal Aid Committee.
3. It was resolved that the committee shall meet once a year.
4. The Chairperson conveyed her thanks to the members for attending the meeting.
5. The meeting ended with the vote of thanks to the chair.

Faculty-in- charge



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**Attendance Of Electoral Committee of Chembur Karnataka College of Law Held On 21<sup>st</sup> January 2023**

SR. NO.	NAME OF THE COMMITTEE MEMBERS	POST	SIGNATURE
1	Dr. Priya Veeresh Prabhu	Faculty- in- charge	
2	Ashi Rane	Student Representative	
3	Srinivas Kasturi	Student Representative	
4	Darshan Gajara	Volunteer Coordinators	
5	Reshma Kadam	Volunteer Coordinators	



Faculty-in- charge

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